

STATE OF DELAWARE
DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA)
HOMELAND SECURITY GRANT PROGRAM (HSGP)

MEETING NOTICE & AGENDA

The Delaware Homeland Security Terrorism Preparedness Working Group, Training and Exercise Subcommittee will hold a meeting on May 1st 2019, 8:30 a.m. at the Fire School, Dover.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes (4-3-2019)
3. Recognition of Visitors
4. Approval of agenda
5. Reports:
 - a. Exercise Programs: currently working with the counties on 2019 schedule
 - Wilmington, FE, EOC, 9 Apr 2019
 - Kent WS/TTS, MCI, 10 and 22 May 2019
 - NCC, FSE Airport, 13 Apr 2019
 - Kent POD drill, 25 Apr 2019
 - State HazMAT WS, 10-11 May 2019
 - AG, TTX, AG Terror, 28 May 2019
 - DTI cyber with FEMA RG III, FE 26 June 2019
 - DNG, FSE HazMAT, 9-11 July 2019
 - State HazMAT FE, 17 July 2019, ask if this my conflict with the DNG drill
 - DETF, TTX Debris Management, 17 July 2019
 - State Terrorism TTX, 18 Sept 2019
 - Kent, DR, Comm, 17 and 29 Oct 2019
 - Other DE exercises;
LE
State-wide TTX's for school shooting/shelter-in-place, ongoing this year
TTX, DSCYF active shooter TBD
TTX, OMB active shooter TBD

PH:

COOP Functional Exercise, 1 May

Family Assistance Center and Fatality Management TTX, 14 May

Pursuant to 29 Del. C. 100004(b), the Training & Exercise Subcommittee may call for an executive session.

The Training & Exercise Subcommittee's next meeting is scheduled for 5 June 2019 8:30 AM.
Please check the statewide calendar for meeting notices and minutes: <http://www.delaware.gov>

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3-Day RSS/POD Full Scale Exercise on Sept 26, 27, and 28th.

HC:

AI/Nemours

Active Shooter Drills (2) – Spring 2019

Bay health

None

Beebe

Cybersecurity and Downtime IT Testing –April 2019

Christiana Care

Mass Casualty Incident- System-wide – Aug 2019

Mass Flu Vaccination Exercise – Oct 10, 2019

ABLS Course – April 29, 2019

Nanticoke

Infectious Disease/Ebola Drill – April 2019

Lab Relocation Drill – Spring 2019

Active Shooter Drill – Summer 2019

St. Francis

Collaboration with Cecil County Transport Team – April 2019

Mass Casualty Exercise – April 2019

Full Scale Active Shooter Drill – April 2019

Transport Collaborative with John Hopkins – May 1, 2010

Delaware Hazmat Workshop at DE Fire School – May 10, 2019

Hazardous Materials Drill (Chemotherapy) – June 2019

Infant Abduction Drill – July 2019

Full Scale Hazardous Mat ED Exercise – Sept 2019

Command Center Operations Function al Drill – Fall 2019

EMS

Mass Fatality Table Top – May 14, 2019

Three day SHOC, RSS, POD Exercise – Sept 26, 27, 28

Children and Disaster Workshop- Fall/Winter 2019

Mental Health Workshop – Fall/Winter 2019

DAFB

Irate Patient Drill – April 2019

Air Show Prep & Exercises – Spring & August 2019

AMC Museum, ‘D Day Drop’ – May 4, 2019

VA

Mass Casualty Exercise – June 2019

Decontamination Training – July 2019

Active Threat Drill – August 2019

*** Statewide HazMAT Workshop with Infectious Disease and Decontamination
Training – May 10th and 11th at the DE Fire School- Dover

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Training Programs; currently working on the 2019 schedule

- COOP, 9-10 Apr, 20 enrolled
- PER-320 PPE course (PH only). 11 Apr, 25 attended
- MGT-403 Access and Functional Needs Preparedness Planning, 25 Apr, 22 enrolled
- PRE-100 TEEX active shooter course/workshop, 7 May, 42 enrolled
- PER-353 TEEX active shooter incident management course, 7-9 May, disciplines are filling
- AWR 148 Crisis Management for School-Based Incidents, 11 June, 7 enrolled
- AWR-343 Hurricane awareness, 25 June, 4 enrolled
- Office of Bomb Prevention (OBP), coordinating to conduct 4 courses this year at various chemical facilities in DE, more to follow on locations & dates
- In-residence courses:
 - Center for Domestic Preparedness (CDP), 2
 - New Mexico Tech (NMT), 2, 25 registered from the 31st CST for 2019
 - Counter Terrorism Operations Support (CTOS), 0

b. After Action Report Improvement Plan

1. AAR's

- None

2. Financial Statements, FY16 and FY17 T&E

6. Old Business:

- **Disciplines brief on written summaries from previously approved class's or conferences:**

LE: approvals

Internet Evidence Finder Ops course, 8-12 Oct 18

CLEIG training conference, 17-19 Oct 2018

DHS Narcotics Analytic seminar, 23-24 Oct 18

Drug Lab recertification course, Dec 2018

Cellebrite Evidence Repair Tech course, 16-19 Mar 2019

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Cellebrite cell phone investigators training, TBD
Tactical Explosive Breaching certification course, Mar 2019
Mid-Atlantic Regional Gang MARGIN conf, 3-6 Mar 2019
IALEIA training course, 27 Apr - 3 May 2019
MS-ISAC annual training, DIAC, 28 Apr -1 May 2019
NOTA, leadership-training course, 6-10 May 2019
Foundations of Intel Analysis Training Instructor, 19-25 May 2019
NTOA leadership training course, 16-19 May 2019

FS: approval

Drone Pilot Cert training, on-line
Swift water Rescue, 9-13 June 2018
NCC Structural collapse, Oct 2018
Structural collapse, VA beach, 12-21 Oct 2018
Tower Rescue Operations course, 18-19 May 2019
Vehicle Extrication course, 18-19 May 2019
Public Safety UAS training conference, 4-9 Mar 2019
Helo rescue re-cert, 6-10 May 2019

CT: approval

AUVSI Drone conference, 29 Apr-2 May 2019
Drone Night Flight Training, 28-30 May 2019

EMS:

Difficult Airway Instructor certification course, May 19
SWAT Medic re-cert Kent EMS, re-schedule
SWAT Medic re-cert Kent EMS, 9-14 June 2019
SOMA training Conference, 5-11 May 2019

DTI:

COOP planning course, 4-8 May 2019
Gartner cyber security training conference, 17-20 June 2019

7. New Business

a. Request for Training

- Any requests over \$25,000 must go thru the GSS approval process prior to approval of the T&E subcommittee per our fiscal.
- FS \$18,750.00 and \$9,862.09

b. Request for Exercises

- none

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- c. New T&E request form approval
 - d. 2019 SHSP grant, all project requests were due to DEMA 30 April 2019
 - e. All supporting documents for T&E requests must be sent to DEMA before the request is placed on the T&E agenda.
- 8. NIMS coordinator - update
 - 9. CERT/Citizen Corps - update
 - 10. Other Subcommittee Business
 - a. New July meeting date
 - 11. Committee members comments
 - 12. Adjourn

INFORMATION:

- ✓ When submitting your requests, have all material signed & multiple copies of supporting information about your course/class so the other members of the committee can review the item for voting.
- ✓ Reimbursements for all T&E approved requests must be submitted to DEMA within 60 days per the checklist.
- ✓ Any expenses over the estimated amount approved by the T&E subcommittee, reviewed